



नोंदणी क्र. -एफ ९३४/मुंबई/१९६२

# महाराष्ट्र राज्य टंकलेखन-लघुलेखन, शासनमान्य संस्थांची संघटना, मुंबई

पत्रव्यवहाराचा पत्ता : १ ला मजला, महात्मा फुले चौक, मार्केट यार्ड, अहमदनगर -४१४००१.

दुरध्वनी क्र. ०२४१ २३२२६३९, मो.नं. ९४२२२२१९०८

वेबसाईट - [www.msceia.com](http://www.msceia.com), [www.msceia.in](http://www.msceia.in)

जा.क्र. मराटलंशासंसं/ ५७ वी आमसभा / २०१९

दिनांक : १२/०१/२०१९

## ५७ वी वार्षिक आमसभा

(फक्त आजीव सभासदांकरीता)

महाराष्ट्र राज्य टंकलेखन लघुलेखन शासनमान्य शैक्षणिक संस्थांची संघटना, मुंबई ची ५७ वी आमसभा वार- सोमवार, दि. २८/०१/२०१९ रोजी सकाळी ११.०० वाजता ठिकाण : संत गजानन महाराज इंजिनिअरींग कॉलेज सभागृह, शेगाव-खामगांव रोड, शेगाव, जिल्हा बुलढाणा या ठिकाणी अध्यक्ष श्री. प्रकाश भिमराज कराळे यांचे अध्यक्षतेखाली खालील विषयांवर विचार विनिमय करण्यासाठी आयोजित करण्यात आलेली आहे.

तरी आपण आम सभेस आवश्यक उपस्थिती रहावे हि विनंती!

### सभेपुढील विषय

१. संघटनेच्या ५७ व्या आमसभेचे विषयपत्रिकेचे वाचन करणे.
२. लातूर अधिवेशन २८ जानेवारी २०१८ च्या ५६ व्या आमसभेचे इतिवृत्त कायम करणे.
३. संघटनेचे २०१८-२०१९ ते २०२३-२०२४ या पंचवार्षिक निवडून आलेले सदस्य व पदाधिका-यांची नावे जाहिर करणे व नोंद घेणे.
४. सन २०१७-२०१८ च्या अहवालाची नोंद घेणे (जनरल सेक्रेटरी अहवाल सादर करणे)
५. मा. चार्टर्ड अकाऊंटंट यांचेकडून प्रमाणित झालेले असोसिएशनचे ३१/०३/२०१८ अखेरच्या आर्थिक पत्रकांना मान्यता देणे. (आर्थिक पत्रके, अहवाल, वेबसाईट व प्रेरणा जनहित मंचमध्ये प्रसिध्द केले आहेत)
६. शासनाकडील व महाराष्ट्र राज्य परिषदेकडील मागण्याबाबत चर्चा करून निर्णय घेणे.
७. सन २०१९-२०२० या वर्षातील कामकाजाची रुपरेषा ठरविणे.
८. संघटनेची प्रोसेसिंग फी, रॉयल्टी ची नोंद घेणे.
९. संघटनेची नियमावली उपविधीची अंमलबजावणी कामी 'राज्यस्तरीय समन्वयसमिती' नेमणेबाबत.
१०. शासनआदेश सुधारित नियमावलीचा अवलंब न करणा-या संस्थेचे सभासदत्व रद्द करणेबाबत निर्णय घेणे व केलेल्या कार्यवाहीस मान्यता देणे.
११. मा. अध्यक्ष यांचे परवानगीने ऐनवेळी येणा-या विषयावर चर्चा करून निर्णय घेणे.

मा.कार्यकारी समिती यांचे समंतीने

शैलेंद्र पाटील  
जनरल सेक्रेटरी

ठिकाण: नागपुर

दि. १२/०१/२०१९

टिप : १. कोरम अभावी सभा तहकूब झाल्यास, अर्ध्या तासाने सभा त्याच ठिकाणी सुरु करण्यात येईल व अशा सभेस कोरम ची आवश्यकता राहणार नाही. २. सभासदांना आमसभेत काही प्रश्न विचारावयाचे झाल्यास असे प्रश्न लेखी स्वरूपात दि. २३/०१/२०१९ अखेर अध्यक्ष/महासचिवांकडे पाठवावेत. ३. वार्षिक अहवाल, आर्थिक पत्रके सोबत जोडली आहे सभासदांना सभेच्या ठिकाणी देण्यात येतील आणि संघटना वेबसाईट व प्रेरणा जनहित मंच मासिकानुतन प्रसिध्द केले आहे ४.संस्थेच्या ५६ व्या आमसभेचे इतिवृत्त संघटनेच्या आजीव सभासदांसाठी संघटनेच्या वेबसाईटवर ([www.msceia.com](http://www.msceia.com)) उपलब्ध करून दिलेले आहे.

**THE BOMBAY PUBLIC TRUST ACT 1950**  
**SCHEDULE IX-C (Vide Rule 17(1) )**  
**Name of the Public Trust :- MAHARASHTRA RAJYA TANKLEKHAN LAGHULEKHAN SHASANMANYA SANSTHANCHI**  
**SANGHATANA, MUMBAI.**  
**Registration No. F - 934 (M)**

**INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2018**

| EXPENDITURE  | RS.     | RS.            | INCOME                              | RS.    | RS.            |
|--|---------|----------------|-------------------------------------|--------|----------------|
| <b>To Expenditure in respect of Properties :</b>                                       |         |                |                                     |        |                |
| Rates, Taxes, Cesses   |         |                | <b>By Rent</b> : Accrued            |        |                |
| Repairs and Maintenance  |         |                | Realised                            |        | 0              |
| Salaries   |         |                |                                     |        |                |
| Insurance  |         |                | <b>By Interest</b> : Accrued        |        |                |
| Depreciation (by way of provision or adjustments)                                      |         | 0              | Realised                            | 417786 |                |
|  |         |                | on Securities                       |        |                |
|  |         |                | on Loans                            |        | 417786         |
| <b>To Other expenses</b>   |         |                | <b>By Dividend</b>                  |        | 0              |
| Honorarium to Dist. Representatives  | 105000  |                |                                     |        |                |
| Advertisement Expenses   | 305469  |                | <b>By Donation in Cash or Kind</b>  |        | 0              |
| Hotel Expenses   | 10839   | 421308         |                                     |        |                |
| <b>To Establishment Expenses</b>   |         |                | <b>By Grant Received</b>            |        | 0              |
| Printing and Stationary  | 99890   |                |                                     |        |                |
| Postage and Telegram   |         |                | <b>By Royalty Received</b>          |        | 310000         |
| Newspaper and Periodicals  |         |                |                                     |        |                |
| Annual Meeting (Adhiveshan) Expenses   | 35000   |                | <b>By Processing Fees</b>           |        | 0              |
| Meeting Expenses   | 53800   |                |                                     |        |                |
| Special Programme Expenses   |         |                | <b>By Income from other Sources</b> |        |                |
| Website Development Expenses   | 7422    |                | Examination Fees                    |        | 1848841        |
| Office Expenses  |         | 196112         | Other Income ( Written Back)        |        |                |
|  |         |                | For Expenses                        | 0      |                |
| <b>To Remuneration To Trustees</b>   |         | 0              | For Advances from L. M              | 0      | 0              |
| <b>To Remuneration</b>   |         | 0              |                                     |        |                |
| (In case Of a Maths To The head Of Math, Including His house hold Expenditure, if any) |         | 0              | <b>By Other Receipts :</b>          |        |                |
|  |         |                | (in details as far as possible)     |        |                |
| <b>To District Association contribution</b>  |         | 0              | Annual Membership Fees              |        |                |
| <b>To Legal Expenses</b>   |         | 19000          | Members Contribution                |        |                |
| <b>To Audit Fees</b>   |         | 5900           | Sale Of Old Newspapers              |        | 0              |
| <b>To Account writing Charges</b>  |         | 5000           |                                     |        |                |
| <b>To Professional Fees Paid</b>   |         | 2000           | <b>By Library Fees</b>              |        | 0              |
|  |         |                |                                     |        |                |
| <b>To Amount Written off</b>   |         |                | <b>By Transfers From Reserves</b>   |        |                |
| a) Bad Debts (Sultan Sayyad)   | 0       |                |                                     |        |                |
| b) Loan Scholarship  |         |                | <b>By Deficit Carried Over to -</b> |        |                |
| c) Irrecoverable Rents   |         |                | <b>Balance Sheet</b>                |        | 254208         |
| d) Other items   |         | 0              |                                     |        |                |
| <b>To Miscellaneous Expenses</b>   |         |                |                                     |        |                |
| Travelling Expenses  | 20160   |                |                                     |        |                |
| Office Rent  |         |                |                                     |        |                |
| Bank Charges   | 624     |                |                                     |        |                |
| Electricity Expenses   |         | 20784          |                                     |        |                |
| <b>To Depreciation</b>   |         | 0              |                                     |        |                |
| <b>To Amount Transferred to Reserve or Specific fund</b>                               |         | 0              |                                     |        |                |
| <b>To Expenditure on objet of the Trust :</b>  |         |                |                                     |        |                |
| a. Religious   |         |                |                                     |        |                |
| b. Educational   | 2160731 |                |                                     |        |                |
| c. Medical Relief  |         |                |                                     |        |                |
| d. Relief on Poverty   |         |                |                                     |        |                |
| e. Other Charitable Objects  |         | 2160731        |                                     |        |                |
| <b>To Surplus carried over to BalanceSheet</b>   |         | 0              |                                     |        |                |
| <b>Total Rs.</b>   |         | <b>2830835</b> | <b>Total Rs.</b>                    |        | <b>2830835</b> |

As per our report of even date  
For M/s. Kanakiya & Mehta Associates  
Chartered Accountants

Mr. Abhay A. Kanakiya  
Partner  
Mem. No. 113895



Dated at 09/01/2019

Place : Ahmednagar

Maharashtra Rajya Tanklekhani  
Laghulekhani Shasanmanya  
Sansthancho Sanghatana  
Mumbai

**THE BOMBAY PUBLIC TRUST ACT 1956**  
**SCHEDULE VII (Vide Rule 17(1) )**  
**Name of the Public Trust :- MAHARASHTRA RAJYA TANKLEKHAN LAGHULEKHAN SHASANMANYA SANSTHANCHI**  
**SANGHATANA, MUMBAI.**  
**Registration No. F - 934 (M)**

**BALANCESHEET AS ON 31ST MARCH, 2018**

| FUNDS & LIABILITIES   | RS.     | RS.            | PROPERTY & ASSETS                          | RS.     | RS.            |
|---|---------|----------------|--|---------|----------------|
| <b>TRUST FUNDS OR CORPUS</b>  |         |                | <b>IMMOVABLE PROPERTIES</b><br>(at cost)   |         | 0              |
| Life Membership Fees  |         |                |  |         |                |
| Balance as per last Balance Sheet   | 1010950 |                |  |         |                |
| Add : Addition During the year  | 108580  |                |  |         |                |
| Less : Withdrawal during the year   | 0       | 1119530        |  |         |                |
| <b>OTHER EARMARKED FUNDS</b><br>(Created under the provisions of the Trust Deed or scheme or out of the Income) |         |                | <b>INVESTMENTS :</b>                       |         |                |
| Depreciation Fund   |         |                | Fixed Deposits with Bank                   | 4043084 |                |
| Sinking Fund  |         |                | Deposits                                   | 0       |                |
| Reserve Fund  |         | 0              | Add : New FD with Bank                     | 0       |                |
|   |         |                | Add : Interest Received during the year    | 310466  |                |
|   |         |                | Less : FD Matured During the year          | 313241  | 4045339        |
|   |         |                |  |         |                |
| <b>Any Other Fund</b>   |         |                | Tax Deducted at Source 2010-11             | 8481    |                |
| <b>I) Building Fund</b>   |         |                | Tax Deducted at Source 2011-12             | 8620    |                |
| Balance as per last Balance Sheet   | 351199  |                | Tax Deducted at Source 2012-13             | 7650    |                |
| Add : Addition During the year  | 149900  |                | Tax Deducted at Source 2013-14             | 11053   |                |
| Less : Withdrawal during the year   | 0       | 501099         | Tax Deducted at Source 2014-15             | 668     |                |
|   |         |                | Tax Deducted at Source 2015-16             | 652     |                |
|   |         |                | Tax Deducted at Source 2016-17             | 558     |                |
|   |         |                | Tax Deducted at Source 2017-18             | 29213   | 66895          |
| <b>II) President Fund</b>   |         |                |  |         |                |
| Balance as per last Balance Sheet   | 43800   |                | <b>FURNITURE &amp; FIXTURES</b>            |         |                |
| Add : Addition During the year  | 25102   |                | Balance as per last Balance Sheet          |         |                |
| Less : Withdrawal during the year   | 0       | 68902          | Add : Addition during the year             |         |                |
|   |         |                | Less : Sales during the year               |         |                |
|   |         |                | Less : Depreciation @ 10%                  |         | 0              |
| <b>III) Royalty</b>   |         |                |  |         |                |
| Balance as per last Balance Sheet   |         |                | <b>Library Books</b>                       |         |                |
| Add : Addition During the year  |         |                | Balance as per last Balance Sheet          |         |                |
| Less : Withdrawal during the year   |         | 0              | Add : Addition during the year             |         |                |
|   |         |                | Less : Sales during the year               |         |                |
|   |         |                | Less : Depreciation @ 10%                  |         | 0              |
| <b>LOANS (SECURED OR UNSECURED) :</b>   |         |                |  |         |                |
| From Trustee  |         |                | <b>Library Books (Others)</b>              |         |                |
| Bank Balance  |         | 0              |  |         | 0              |
|   |         |                | <b>LOANS (SECURED OR UNSECURED) :</b>      |         |                |
| <b>LIABILITIES</b>  |         |                | Goods / Doubtful                           |         |                |
| For Expenses  |         |                | Loan Scholarship                           |         |                |
| For Advances from L M   |         | 0              | Other Loans                                |         | 0              |
|   |         |                |  |         |                |
| <b>Provisions</b>   |         |                | <b>ADVANCES :</b>                          |         |                |
| For Audit Fees  | 7900    |                | To Trustees                                |         |                |
| For Rent and Other Deposits   |         |                | To Employees                               |         |                |
| For Sundry Credit balances  |         |                | To Others                                  |         |                |
| For Account Writing Charges   | 5000    | 12900          | Examination Department                     |         | 0              |
|   |         |                |  |         |                |
| <b>INCOME AND EXPENDITURE ACCOUNT</b>   |         |                | <b>SUNDRY DEBTORS:</b>                     |         | 375            |
| Balance as per last Balance Sheet   | 4950624 |                |  |         |                |
| Less : Appropriation if any   |         |                | <b>INCOME OUTSTANDING</b>                  |         |                |
| Add : Surplus as per Income & Exp. A/c  |         | 4696416        | Rent                                       | 0       |                |
| Less : Deficit as per Income & Exp. A/c   | 254208  |                | Interest                                   | 0       |                |
|   |         |                | Other Income                               | 0       |                |
|   |         |                | GCC & TBC Preliminary Exam Fees Receivable | 440000  | 440000         |
|   |         |                |  |         |                |
|   |         |                | <b>CASH AND BANK BALANCES:-</b>            |         |                |
|   |         |                | A. In Current Account -                    |         |                |
|   |         |                | IOBI Bank Balance (9638)                   | 1785578 |                |
|   |         |                | IOBI Bank Balance (3271)                   | 60635   |                |
|   |         |                | Axis Bank Balance                          | 0       | 1846213        |
|   |         |                | B. With The Trustees                       |         | 25             |
|   |         |                |  |         |                |
|   |         |                | <b>INCOME &amp; EXPENDITURE ACCOUNT :</b>  |         |                |
|   |         |                | Balance As Per Last Balancesheet           | 0       |                |
|   |         |                | Less : Appropriation, If any               |         |                |
|   |         |                | Add: Surplus as Per Income & Exp. A/c      |         |                |
|   |         |                | Less : Deficit as Per Income & Exp. A/c    | 0       | 0              |
|   |         |                |  |         |                |
| <b>Total Rs.</b>  |         | <b>6398847</b> | <b>Total Rs.</b>                           |         | <b>6398847</b> |

For M/s. Kanakiya & Mehta Associates  
Chartered Accountants

Mr. Abhay S. Kanakiya  
Partner  
Mem. No. 113895



The above Balance Sheet to the best of My /Our Belief  
Contains a True Accounts Of The Funds and Liabilities  
and of the Property and Assets Of the trust

Date 09/01/2019  
Place-Ahmednagar

Maharashtra Rajya Tanklekhana  
Laghulekhana Shasanmanya  
Sanghatana  
Mumbai

**THE BOMBAY PUBLIC TRUSTS ACT, 1950**

**SCHEDULE IX C**

(Vide Rule-32)

Statement of income liable to contribution for the year ending **31<sup>ST</sup> MARCH, 2018**

**Name of the Public Trust:** MAHARASHTRA RAJYA TANKLEKHAN LAGHULEKHAN SHASANMANAYA SANSTHANCHI SANGHATANA, MUMBAI.

**Registered No. : F -934 (M).**

|   | <b>Rs.</b>  |
|---|---|
| 1. Income as shown in the Income and Expenditure Account (Schedule IX)  | 25,76,627/-   |
| 2. Items not chargeable to contribution under Section 58 and Rule 32 -  |   |
| a) Donation received from other public charitable Trusts and Dharmaday.   |   |
| b) Grants received from Government & Local Authorities.   |   |
| c) Interest on Sinking or Depreciation Fund.  |   |
| d) Amount spend for the purpose of secular Education hence Exempt.  |   |
| e) Amount spend for the purpose of medical Relief.  |   |
| f) Amount spend for the purpose of Veterinary Treatment of animals  |   |
| g) Expenditure incurred from donations for relief Of distress caused by scarcity, drought flood, Fire or other natural calamity                 | Being Purpose of the trust is secular Education hence Exempt. |
| h) Deductions out of income from land used for Agricultural purposes :-   |   |
| i) Land revenues and local fund cess  |   |
| ii) Rent payable to superior landlord   |   |
| iii) Cost of production if lands are cultivated by trust  |   |
| i) Deductions out of income from lands used For non-agricultural purposes :-  |   |
| i) Assessment, Cesses and other Government or municipal taxes   |   |
| ii) Ground rent payable to the superior landlord  |   |
| iii) Insurance premium  |   |
| iv) Repairs at 10 percent of gross rent of Building   |   |
| v) Cost of collection at 4 percent of gross Rent of buildings let out   |   |
| j) Cost of collection of income or receipts from Securities, stock etc. at 1 percent of such income   |   |
| k) Deductions on account of repairs in respect of Buildings not rented and yielding no income, At 10 percent of the estimated gross annual rent |   |
| Gross annual income Chargeable to contribution  | Rs. <b>NIL</b>  |

Certified that while claiming deductions admissible under the above schedule the Trust has not claimed any amount twice, either wholly or partly, against any of the items mentioned in the Schedule which have the effect of double-deduction.

**Trust Address:**

**MAHARASHTRA RAJYA TANKLEKHAN LAGHULEKHAN SHASANMANAYA SANSTHANCHI SANGHATNA, MUMBAI.**

**Dated 09/01/2019**

**For Kanakiya & Mehta Association Chartered Accountants**

  
**Abhaykumar Ashoklal Katariya**  
**Partner**  
**Mem. No. 113895**



**REPORT OF AN AUDITOR RELATING TO ACCOUNTS AUDITED  
UNDER SUB-SECTION (2) OF SECTION 33 & 34 AND RULE 19 OF  
THE BOMBAY PUBLIC TRUSTS ACT 1950.**

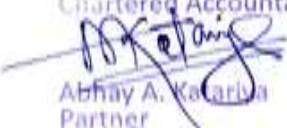
Registration No. : F - 934 (M)  
Name of the Public Trust : **MAHARASHTRA RAJYA TANKLEKHAN LAGHULEKHAN  
SHASANMANYA SANSTHANCHI SANGHATANA,  
MUMBAI.**  
For the year ending : **31<sup>ST</sup> MARCH, 2018.**

|  |      |
|--|------|
| a) Whether the accounts are maintained regularly and in accordance with the provision of the Act and the rules.  | YES  |
| b) Whether receipts and disbursements are properly and correctly shown in the accounts.  | YES  |
| c) Whether the cash balance and vouchers in the custody of the manager or trustees on the date of audit were in agreement with the accounts.   | YES  |
| d) Whether all books, deeds, accounts, vouchers or other documents or records required by the auditor were produced before him.  | YES  |
| e) Whether register of movable and immovable properties is properly Maintained, the charges there in are communicated from time to time to the regional office and the defects and inaccuracies mentioned in the previous audit report have been duly complied with.   | YES  |
| f) Whether the manager or trustee or any other person required by the auditor to appear before him did so and furnished the necessary information required by him.   | YES  |
| g) Whether any property of funds of the Trust were applied or any object or purpose other than the object or purpose of the Trust.   | NO   |
| h) The amount of outstanding for more than one year and the amount written off, if any   | NIL  |
| i) Whether tenders were invited for repairs or construction involving expenditure exceeding Rs. 5000/-.  | N.A. |
| j) Whether any money of the public trust has been invested contrary to the provisions of Section 35.   | NO   |
| k) Alienations if any of the immovable property contrary to the provisions of Section 36 which have come to the notice of auditor.   | N.A. |
| l) All cases of irregular, illegal or improper expenditure or failure or omission to recover moneys or other property belonging to the public trust or of loss or waste of money or other property there of and whether such expenditure, failure, omission, loss or waste was caused in consequence of breach of trust or mis-application or any other misconduct on the management of the trust. | N.A. |
| m) Whether the budget has been filed in the form provided by rule 16A.   | NO   |
| n) Whether the maximum and minimum number of the trustees is maintained.   | YES  |
| o) Whether the meetings are held regularly as provided in such instrument.   | YES  |
| p) Whether the minutes books of the proceedings of the meeting is maintained.  | YES  |
| q) Whether any of the trustees has any interest in the investment of the trust.  | NO   |
| r) Whether any of the trustees is a debtor or creditor of the trust.   | NO   |
| s) Whether the irregularities pointed out by the auditors in the accounts of previous year have been duly complied with by the trustees during the period of audit.  | YES  |
| t) Any special matter which the auditor may think fit or necessary to bring to the notice of the Deputy or Assistant Charity Commissioner.   | NO   |

**Dated : 09/01/2019  
AHMEDNAGAR**

**Chartered Accountants  
Auditors**

For Kanakiya & Mehta Associates  
Chartered Accountants

  
Abhay A. Karkar  
Partner  
Mem. No. 113555



## **DISCLOSURE OF ACCOUNTING POLICIES AND NOTES TO THE ACCOUNTS**

1. Accounts are prepared on the assumption of going concern concept.
2. Accounts are maintained on mercantile basis for its activities.
3. We have not verified the cash balance as on the date of audit.
4. During the course of audit we have checked the Receipt Books.
5. No provision is made for liabilities which are contingent in nature. No events of Material nature which affect the financial position of the firm.
6. Where ever the supporting documents, bills, cash memos, stamp receipts, vouchers or details are not available on the record, I have relied upon the office vouchers duly signed by the manager or authorized persons and the information and explanation given by the Trustee's.
7. Responsibility of preparation of financial statements is of the Trustee's. We are expressing our opinion on these financial statements prepared by the Trustee's on the basis of audit for which we considered necessary accounting policies followed and test checks of various transactions which are considered to be sufficient to express our opinion on these financial statements.
8. Date wise & Institute wise bifurcation of examination fees should be made and kept on record. Member wise list of Life Membership Fund & Building Fund should be prepared and kept on record.

**FOR M/S. KANAKIYA & MEHTA ASSOCIATES  
CHARTERED ACCOUNTANTS**



**Abhaykumar Ashoklal Katariya  
PARTNER  
Mem.No. 113895**

**PLACE : AHMEDNAGAR  
DATE : 09/01/2019**

